



**Prairie Heights Community School Corporation**  
**Board of Education Meeting**

**February 19, 2024**

**Administration Office**

**MINUTES**

The Prairie Heights Community Schools Board of Education met in regular session on Monday, February 19, 2024 at 6:00 pm. The meeting was held in the administration office. Those in attendance were as follows: Jeff Reed, Todd Perkins, Mike Howe, Aaron Pfafman, Heather Culler, Jesslyn Senecal, Jeremy Swander, Damon Witherspoon, Brian Wesson, Andy Arndt, Christine Orr, Dustin Holden, Gaylon Wisel, and Carrie Shearer. The meeting was called to order by President Todd Perkins at 6:00 pm with the Pledge of Allegiance and a moment of silence.

Public Comments: None

A motion was made by Aaron Pfafman to approve the following consent items:

- Approval of the January 15, 2024 minutes
- Approval of the January 25, 2024 and February 9, 2024 payroll
- Approval of the February 2024 claims
- Approval of Employment
  - New Hires: Carey Anthony Davison – Assistant Boys Varsity Track Coach (volunteer), Savanna Livengood – Middle School Head Track Coach, Madison Perkins – Middle School Assistant Track Coach
  - Reassignments:
  - Resignations: Julie Thompson – Freshmen Volleyball Coach, Becky Emelander – Seventh Grade Volleyball Coach, Karis Johns – JV Head Volleyball Coach
  - Retirements effective at the end of the 2023-2024 school year: Patricia Kellett – Business Teacher and ICE & Education Professions Coordinator, James Van Antwerp – High School Science Teacher

The motion was seconded by Heather Culler and approval was 5-0.

A motion was made on the following Action Items:

- Mike Howe moved to accept the Early Literacy Grant Funding from the State. Jesslyn Senecal seconded the motion and approval was 5-0.
- Jesslyn Senecal moved to approve the High School High Ability Field Trip to the Toledo Zoo, Imagination Station, and the Toledo Museum of Art. Heather Culler seconded the motion and approval was 5-0.
- Mike Howe moved to approve the Second Grade Field Trip to ParGil Natural Resource Learning Center. Aaron Pfafman seconded the motion and approval was 5-0.
- Aaron Pfafman moved to approve the Honor Attire Guidelines for graduation. Heather Culler seconded the motion and approval was 5-0.
- Heather Culler moved to approve the 2024 Spring/Summer Projects. Aaron Pfafman seconded the motion and approval was 5-0.
  - The following projects were approved: Asphalt Repair (\$130,000.00), Door Replacement (\$15,000.00), Bleacher Maintenance (\$40,000.00), Auditorium Seating (\$149,389.00), Demo of existing auditorium seating (\$9225.00), Auditorium Carpeting (\$31,821.46), Elementary/Middle School Cafeteria and Kitchen Flooring (\$198,240.00), Paint Brick in High School Gym (\$7000.00), Stripe High School Track (\$8100.00), Replace AC Unit in East Gym (\$70,000.00), Renovation of High School Concession Stand (\$13,000.00)
- Mike Howe moved to approve the Resolution to Transfer Amounts from the Education Fund to the Operations Fund. Jesslyn Senecal seconded the motion and approval was 5-0.

Mr. Reed thanked the LaGrange County Chamber of Commerce and the Power of the Purse Event for the donation of \$13,222.28. The funds are used for our Boomerang Backpack Program.

Mr. Reed reported that our Winter ADM was 1342.

Mr. Reed stated that we are planning to offer summer school again; a two week session right after the 23-24 school year is over and a two week session before the start of the 24-25 school year.

The administrators gave building reports. Officer Wisel gave updates on transportation. Mr. Holden gave updates regarding buildings and grounds.

Adjournment was at 6:32 pm.

Documents were signed.

Executive Session I.C. 5-14-1.5-6.1(b)(9) to discuss a job performance of an individual employee immediately following the regular meeting.

Start Time: 6:35 pm

End Time: 7:20 pm